

# Billings Arts Association Images Art Grant Grant Application and guidelines

## ABOUT THE AWARD

Billings Arts Association awards are designed to expand art opportunities for teachers employed in public school classrooms and for students attending public school classrooms K through 12. These grants will be on a one time only basis and will include only the visual arts. Typical awards will range from \$50 to \$250 depending on availability of resources and the number of awards granted.

When to Apply:

Grants will be awarded annually.

Grant amounts:

Grant amounts will range according to the scope of projects, availability of resources and number of awards granted.

Eligible applicants:

Applicants must be directly involved in art education. Secondary teachers must teach a minimum of 2 art classes per day. Elementary teachers must teach art in their classrooms at least one period per week.

How to apply:

Submit the following information along with administrative signature of agreement.

(A) Description of project

(B) Budget

(C) Intended audience

(D) Time table

(E) Evaluation procedure

Grant review procedure:

Applicants should submit an original and 2 photocopies of their proposal.

Applications will be reviewed by a 3 person panel of BAA members. The panel will score each application and send recommendations to the Leadership committee for final approval. Applicants will be notified of acceptance. Non-recipients will be notified. A reception for recipients will be held and recipients will be expected to attend. All recipients must allow publicity and press releases and have administrative agreement.

Selection Criteria

Preference will be given to proposals that include the following criteria:

- Integration of proposed project with school curriculum
- Integration of proposed project with the community
- Number of students impacted
- Educational value to students

Sample items grant may include:

- consumable supplies and materials (paint, paper, film, stencils, clay)
- equipment (brushes, chisels, easels, leather tools)
- matting & framing
- printing

Sample items that will not be paid:

- overhead expenses Salaries
- teacher training
- T shirts
- Food
- computers or software

Billings Arts Association Images Grant Application

Applicant Information:

Name of Applicant

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School

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Address/ phone number

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Project Name

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Number of teachers involved

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Number of students impacted

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Grade Level

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Starting date

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Completion date or on going

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The Project: (Limit Applications to 3 pages)

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Project Description

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How will project be evaluated

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How will you share with school and city community

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Funding:

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Amount requested

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Budget (list items, cost and pertinence to project)

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Project Volunteers

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State whether or not you would like volunteers from the Billings Arts Association to assist with your project. Explain how you could be helped. The BAA has accomplished artists in many areas of expertise.

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Mail to: Madelein Bladow, Billings Arts Association, 2423 Spruce, Billings, MT 59101